



THE INSTITUTE OF LEGAL SECRETARIES AND PAs

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Membership Application

Experience the benefits of ILSPA Membership. We are dedicated to your career every step of the way.

Please tick : New Application ☐ Renewal ☐ Lifetime ☐

PLEASE READ THIS FORM CAREFULLY AND COMPLETE THE APPROPRIATE SECTIONS IN CLEAR HANDWRITING

Personal Details

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e-mail:		
Tel No.:		D.O.B:
Address:		
		Post Code:
Employer:		

Membership

If applying for Affiliate, Associate or Fellowship Membership, please enclose a copy of your CV for verification of qualifications or experience. ILSPA Students do not need to do this for Affiliate status.

INDICATE BELOW WHICH LEVEL OF MEMBERSHIP YOU WOULD LIKE TO APPLY FOR:

- ☐ Student Membership Trainee Legal Secretaries.
- ☐ Affiliate Membership Open to those who have gained the Legal Secretaries Diploma through The Institute of Legal Secretaries and PAs or an equivalent legal secretarial qualification. Law graduates are also eligible for Affiliate Membership.
- ☐ Associate Membership Open to those who have a legal secretarial qualification plus at least one year's legal secretarial experience or at least two years' experience as a Legal Secretary.
- ☐ Fellowship Membership Open to those who have a legal secretarial qualification with at least four years' legal secretarial experience or at least six years' experience as a Legal Secretary.

Membership Fee

The fee is **£50** for Annual Membership or **£150** for Lifetime Membership. Please make your cheque payable to The Institute of Legal Secretaries and PAs or complete the credit/debit card authorisation here:

Card Number:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Security Code:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Name on Card:	<input type="text"/>										Expiry Date:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		